



16<sup>th</sup> November 2021

By Email

**STRICTLY PRIVATE & CONFIDENTIAL**

Mr John Hamill



**Re: FOI request FOI20 013 JH**

Dear Mr Hamill,

I refer to your request dated 12<sup>th</sup> October 2021 made under the Freedom of Information Act 2014, which was received on 12/10/2021 for records held by Kildare and Wicklow Education and Training Board and follow on narrowing of the scope dated 22/10/2021.

**Your initial request sought:**

*I would like to make a formal request for access to records under the Freedom of Information Act, 2014. In accordance with Section 12 of the Act, I am requesting that you should send me copies of all email invitations for teachers to attend Religious Education in-services days, which were received during calendar year 2016. This relates to invitations received by KWETB itself, as well as invitations received by any and all schools under the purview of KWETB.*

*For clarity, I do not require emails sent by schools in response to these invitations, which may discuss which teachers had planned to attend which events. My only interest is in the invitations themselves (including any information about the agenda for these events) which should not contain any personal information. I understand that the number of in-service days per annum is not large, such that the number of invitations to attend in-service days for only one subject during one calendar year should not be excessive.*

***Following our email correspondence your request is amended today 22/10/2021 to include only:***

*I am not seeking all invitations to all in-service days. I am only seeking the invitations to in-service days for one subject during one calendar year and I don't anticipate that there are a large number of RE in-service days during any given year. (2016)*

**Schedule of Records**

Please see attached a Schedule of Records; this shows the details of the records that were submitted to me which was considered to fall under the scope of your request and it details my decision in relation to each page. My decision can be to release in full, part release or withheld and this is detailed in the Schedule. Where I have decided to part release or withhold a document, I have quoted the exemption sections that I rely upon and set out under "Decision" below I detail my reasons for using those exemption sections.

## **Decision**

### **Out of Scope**

After an extensive search of all schools/KWETBs records in relation to your request, I can confirm that no invitations were received for teachers to attend Religious Education in-service days in the year 2016. Three records which were in email format were returned to me for review. I have made the decision to withhold these records as they did not relate to In-service. Therefore, these records are classified as out of scope as they are not relevant to your request.

### **Right of Appeal**

Upon receipt of this reply, if you are not content with the outcome or the decision made, you are entitled to seek an internal review under Section 21(7) of the Act. This appeal should be made in writing to the Freedom of Information Unit by e-mail to **foi@kwetb.ie**. You should make your appeal within 4 weeks (20 working days) from the date of this notification, where a day is defined as a working day excluding, the weekend and public holidays, however, the making of a late appeal may be permitted in appropriate circumstances.

The appeal will involve a complete reconsideration of the matter by a more senior member of the staff of this body.

Yours sincerely,



**Bridget Daly Lynam**

**Freedom of Information Officer**

Tel: [REDACTED]

Email: [REDACTED]

