

2018 Chaplaincy Services Review

Following the survey of chaplaincy services in 2015, the HEA wrote to all HEIs (on 21 July 2016), requesting that institutions:

- ✓ Ensure value-for-money for any expenditure on chaplaincy services and regularly monitor and evaluate the use, value and impact of these services from a student perspective.
- ✓ Ensure that chaplaincy and other support services are available to students of all faiths in keeping with their responsibilities under the Irish Constitution and that the use of lay chaplains could be considered as a means to address that.
- ✓ Ensure that there is no discrimination between the appointment of lay and clerical chaplains.
- ✓ Ensure that public-sector appointment criteria and procurement guidelines are followed in the process of providing chaplaincy services.
- ✓ Address any with 'legacy' arrangements in place which did not involve a formal process of appointment or procurement in line with public-sector rules or guidelines should seek to do so as a matter of priority within the next 12 months.
- ✓ Ensure that there are robust agreements or contracts in place with chaplaincy services that clearly set out their services and responsibilities to the entire student base and accountability arrangements for delivering on this remit.

It was stated that the HEA would monitor ongoing implementation in this regard and would request an update from each HEI in due course. Therefore, we now invite you to complete the table overleaf.

Please submit this information to grantpayments@hea.ie no later than close of business on Friday 13th April 2018.

Survey of Chaplaincy Services (2018 Update)	
Institution: <i>[insert Institution name here]</i>	Response
a) Current arrangements for chaplaincy services in the institution	There are currently 2 chaplains and an executive assistant funded through the university. The University and the Church of Ireland jointly fund a Church of Ireland Chaplain.
b) Number of Chaplains engaged/employed in the institution	Three.
c) Costs attached to the provision of chaplaincy services for the 2016/17 academic year (or other available information)	The total costs of chaplaincy pay and non-pay is 218,617.
d) Source of Funding for posts (details to be broken down by denomination)	The university funds €193,617 of total cost and €25,000 has been provided by the Church of Ireland.
Progress in Implementing Recommendations arising from 2015 Review of Chaplaincy Services in the HE Sector	
1. Describe how the institution ensures value-for-money for any expenditure on chaplaincy services and monitors and evaluates the use, value and impact of these services from a student perspective.	<p>The Director of Student Services receives a report on activities every quarter from the chaplaincy services.</p> <p>The Chaplaincy runs and facilitates events throughout the campus. Engagement at these events is a key driver for value.</p> <p>Examples of Engagement events include:</p> <ul style="list-style-type: none"> • Interfaith Gatherings • Christianity Q&A events • Christianity Week • Chaplaincy Roadshows in different faculty buildings • Islamic Awareness week • Tea and Welcome tent at new Student Orientation and Mental Health awareness week • Trips locally and abroad to events. • Monthly Podcasts <p>Current events are found here: https://www.ucd.ie/chaplaincy/newsevents/</p>
2. Outline how the institution ensures that chaplaincy and other support services are available to students of all faiths in keeping with responsibilities under the Irish Constitution, including consideration of the use of lay	<p>The University provides a number of facilities for students of various faiths including:</p> <ul style="list-style-type: none"> • The Chaplaincy Building • The Catholic Chapel • An Islamic Prayer Room

<p>chaplains.</p>	<p>The University is actively engaged in discussions with the Islamic Cultural Centre of Ireland with a view to appointing an Islamic Chaplain/youth officer.</p> <p>There are regular masses/gatherings organised by the respective chaplains or lay people, available for students in all facilities.</p> <p>The chaplaincy offices are also spread across the Student Centre, Health Sciences and Arts buildings which give students a large geographical spread for accessing the service.</p> <p>A referral pathway exists from the UCD Student Union Welfare office to the Chaplaincy which facilitates quick counselling intervention prior to entry to the Universities health service.</p> <p>The Chaplaincy facility accommodates events which include groups of all faiths. Recently this have included the Atheist, Secular and Bahai Society among others</p>
<p>3. Confirm that the institution ensures that there is no discrimination between the appointment of lay and clerical chaplains.</p>	<p>The sourcing of chaplains follows the guidelines for any contract of employment.</p> <p>A Service level agreement (SLA) is in place between the University and the Church of Ireland.</p>
<p>4. Detail how public-sector appointment criteria and procurement guidelines are followed in the process of providing chaplaincy services.</p>	<p>Each chaplain is treated like any other member of university staff in terms of employment contract of his provision of service on site. The Church of Ireland chaplain is part funded by the Church of Ireland (Note SLA referenced above)</p>
<p>5. Note any 'legacy' arrangements that did not involve a formal process of appointment or procurement in line with public-sector rules that have been rectified since 2015.</p>	<p>N/A</p>
<p>6. Set out how the agreements or contracts in place ensure that the requirements of the service are delivered with adequate accountability arrangements.</p>	<p>Each contract is subject to sign off by the Director of Student Services who is responsible for their activity on site. Their level of activity is then reported to the Director on a quarterly basis.</p>
<p>7. Provide any other comments/observations in relation to the role of the Chaplain(s) in the institution.</p>	<p>The Chaplaincy Team form a key part of the Universities bereavement planning and in particular the sudden death response plan .</p> <p>Often, where a student passes away during</p>

	<p>their college career the student's family and classmates require pastoral support from the University.</p> <p>In many circumstances it is the Chaplaincy service which is employed to form the link between the institution and the family and friends to ensure appropriate support is in place.</p>
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