

2018 Chaplaincy Services Review

Following the survey of chaplaincy services in 2015, the HEA wrote to all HEIs (on 21 July 2016), requesting that institutions:

- ✓ Ensure value-for-money for any expenditure on chaplaincy services and regularly monitor and evaluate the use, value and impact of these services from a student perspective.
- ✓ Ensure that chaplaincy and other support services are available to students of all faiths in keeping with their responsibilities under the Irish Constitution and that the use of lay chaplains could be considered as a means to address that.
- ✓ Ensure that there is no discrimination between the appointment of lay and clerical chaplains.
- ✓ Ensure that public-sector appointment criteria and procurement guidelines are followed in the process of providing chaplaincy services.
- ✓ Address any with 'legacy' arrangements in place which did not involve a formal process of appointment or procurement in line with public-sector rules or guidelines should seek to do so as a matter of priority within the next 12 months.
- ✓ Ensure that there are robust agreements or contracts in place with chaplaincy services that clearly set out their services and responsibilities to the entire student base and accountability arrangements for delivering on this remit.

It was stated that the HEA would monitor ongoing implementation in this regard and would request an update from each HEI in due course. Therefore, we now invite you to complete the table overleaf.

Please submit this information to grantpayments@hea.ie no later than close of business on 30 April 2018.

Survey of Chaplaincy Services (2018 Update)	
Institution: <i>[insert Institution name here]</i>	Response
a) Current arrangements for chaplaincy services in the institution	The Chaplains represent four Christian bodies: two Roman Catholic Chaplains (both full-time), one Church of Ireland Chaplain (full-time), and one Methodist Chaplain (full-time).
b) Number of Chaplains engaged/employed in the institution	4.
c) Costs attached to the provision of chaplaincy services for the 2016/17 academic year (or other available information)	The University provides and covers the maintenance and running costs of two dedicated spaces for the TCD Chaplaincy: the historic College Chapel (1798) and the Chaplaincy premises in House 27.
d) Source of Funding for posts (details to be broken down by denomination)	Funding for the posts is provided by the respective denominations and the Chaplains are not employees of Trinity College Dublin.
Progress in Implementing Recommendations arising from 2015 Review of Chaplaincy Services in the HE Sector	
1. Describe how the institution ensures value-for-money for any expenditure on chaplaincy services and monitors and evaluates the use, value and impact of these services from a student perspective.	A quality review of the Chaplaincy was conducted in May 2015 with an agreed implementation plan and progress report subsequently approved by the Quality Committee and Board of the University in 2016.
2. Outline how the institution ensures that chaplaincy and other support services are available to students of all faiths in keeping with responsibilities under the Irish Constitution, including consideration of the use of lay chaplains.	<p>The Chaplaincy is ecumenical and House 27 already welcomes students of all faiths and none.</p> <p>The use of lay chaplains is a matter for the respective Churches to consider in making future appointments.</p> <p>Discussions are on-going with the Director of Internationalisation regarding likely future requirements.</p>
3. Confirm that the institution ensures that there is no discrimination between the appointment of lay and clerical chaplains.	<p>Each Chaplain is selected by their own denominational body.</p> <p>Selection methods vary depending on the individual churches. There is no formal input from the University to the selection process.</p>
4. Detail how public-sector appointment criteria and procurement guidelines are followed in the process of providing chaplaincy services.	<p>Appointments are made by the respective denominational body.</p> <p>The Chaplains have access to the Trinity financial system and follow the public procurement guidelines as appropriate.</p>
5. Note any 'legacy' arrangements that did not involve a formal process of appointment or procurement in line with public-sector rules that have been rectified since 2015.	Nothing to declare.
6. Set out how the agreements or contracts in place ensure that the requirements of the service are delivered with adequate accountability arrangements.	Each Chaplain is accountable to their own denominational body. They are expected to work together ecumenically by both their denominations and the University.

	<p>The Chaplains are also invited to attend the Student Services Committee.</p> <p>A formal Quality Review was conducted in 2015.</p> <p>Within the University, the Chaplains are responsible to the College Secretary. In terms of formal reporting, the Chaplains submit annual reports to their respective church authorities.</p>
<p>7. Provide any other comments/observations in relation to the role of the Chaplain(s) in the institution.</p>	<p>The Quality Review confirmed that the Chaplains offer a service of great value to the University and it is in the interests of the University in many aspects of its strategic plan to continue and develop its partnership with the various denominations in maintaining the Chaplaincy Service.</p>