

## 2018 Chaplaincy Services Review

Following the survey of chaplaincy services in 2015, the HEA wrote to all HEIs (on 21 July 2016), requesting that institutions:

- ✓ Ensure value-for-money for any expenditure on chaplaincy services and regularly monitor and evaluate the use, value and impact of these services from a student perspective.
- ✓ Ensure that chaplaincy and other support services are available to students of all faiths in keeping with their responsibilities under the Irish Constitution and that the use of lay chaplains could be considered as a means to address that.
- ✓ Ensure that there is no discrimination between the appointment of lay and clerical chaplains.
- ✓ Ensure that public-sector appointment criteria and procurement guidelines are followed in the process of providing chaplaincy services.
- ✓ Address any with 'legacy' arrangements in place which did not involve a formal process of appointment or procurement in line with public-sector rules or guidelines should seek to do so as a matter of priority within the next 12 months.
- ✓ Ensure that there are robust agreements or contracts in place with chaplaincy services that clearly set out their services and responsibilities to the entire student base and accountability arrangements for delivering on this remit.

It was stated that the HEA would monitor ongoing implementation in this regard and would request an update from each HEI in due course. Therefore, we now invite you to complete the table overleaf.

**Please submit this information to [grantpayments@hea.ie](mailto:grantpayments@hea.ie) no later than close of business on Friday 13<sup>th</sup> April 2018.**

<b>Survey of Chaplaincy Services (2018 Update)</b>	
<b>Institution: <i>[insert Institution name here]</i></b>	<b>Response</b>
a) Current arrangements for chaplaincy services in the institution	<p>Part Time Chaplain is assigned to the College by the Bishop of Elphin.</p> <p>Chaplaincy support for Church of Ireland / Protestant students / other faiths as required provided by local Ministers/Rectors from the parish/Sligo Town.</p> <p>A Chaplaincy team made up of lay staff volunteers supports this work.</p>
b) Number of Chaplains engaged/employed in the institution	1 <u>Part Time</u> assigned by the Diocese to the College.
c) Costs attached to the provision of chaplaincy services for the 2016/17 academic year (or other available information)	<p>Costs for 2017 €5,279</p> <p>In addition we maintain the Chaplains residence on the campus (eg. insurance, light and heat). Facilities owned by the College.</p>
d) Source of Funding for posts (details to be broken down by denomination)	<p>Please note that our chaplain is also a lecturer in the Education Department and he provides the Chaplaincy service outside of his lecturing remit in return for a minimal contribution to the Diocese.</p> <p>This cost is included in the €5,279 above.</p>
<b>Progress in Implementing Recommendations arising from 2015 Review of Chaplaincy Services in the HE Sector</b>	
1. Describe how the institution ensures value-for-money for any expenditure on chaplaincy services and monitors and evaluates the use, value and impact of these services from a student perspective.	<p>Our direct chaplaincy costs are very small and in the main historic. For example there is only one organ tuner who visits twice a year and has done so for almost 40 years. This would be the case with many of the other services (eg purchase of altar wine and communion) – it would be very difficult to secure quotes for these types of services.</p> <p>Total costs for 2017 was €5,279.</p>
2. Outline how the institution ensures that chaplaincy and other support services are available to students of all faiths in keeping with responsibilities under the Irish Constitution, including consideration of the use of lay chaplains.	<p>Part Time Chaplain is assigned to the College by the Bishop of Elphin.</p> <p>Chaplaincy support for Church of Ireland / Protestant students / other faiths as required provided by local Ministers/Rectors from the parish/Sligo Town.</p> <p>A Chaplaincy team made up of lay staff volunteers supports this work.</p>

	A new Chaplain will be appointed following the incorporation with NUIG – it may be a lay Chaplain.
3. Confirm that the institution ensures that there is no discrimination between the appointment of lay and clerical chaplains.	To date we have only availed of a Part Time Chaplain.  A new Chaplain will be appointed following the incorporation with NUIG – it may be a lay Chaplain.
4. Detail how public-sector appointment criteria and procurement guidelines are followed in the process of providing chaplaincy services.	Re appointment – currently not applicable as Chaplaincy service provided on a part-time basis by a lecturer in our RE Department outside of his lecturing duties. Any future appointment will have to comply with public-sector appointment criteria.  Other costs are very low – see Note 1 above.
5. Note any ‘legacy’ arrangements that did not involve a formal process of appointment or procurement in line with public-sector rules that have been rectified since 2015.	n/a
6. Set out how the agreements or contracts in place ensure that the requirements of the service are delivered with adequate accountability arrangements.	Chaplain reports directly to the College President (please note again provided on a part time basis outside of his other lecturing duties).
7. Provide any other comments/observations in relation to the role of the Chaplain(s) in the institution.	It is the intention to appoint a new full-time Chaplain for the campus following the incorporation with NUIG – it may be a lay Chaplain.