

2018 Chaplaincy Services Review

Following the survey of chaplaincy services in 2015, the HEA wrote to all HEIs (on 21 July 2016), requesting that institutions:

- ✓ Ensure value-for-money for any expenditure on chaplaincy services and regularly monitor and evaluate the use, value and impact of these services from a student perspective.
- ✓ Ensure that chaplaincy and other support services are available to students of all faiths in keeping with their responsibilities under the Irish Constitution and that the use of lay chaplains could be considered as a means to address that.
- ✓ Ensure that there is no discrimination between the appointment of lay and clerical chaplains.
- ✓ Ensure that public-sector appointment criteria and procurement guidelines are followed in the process of providing chaplaincy services.
- ✓ Address any with 'legacy' arrangements in place which did not involve a formal process of appointment or procurement in line with public-sector rules or guidelines should seek to do so as a matter of priority within the next 12 months.
- ✓ Ensure that there are robust agreements or contracts in place with chaplaincy services that clearly set out their services and responsibilities to the entire student base and accountability arrangements for delivering on this remit.

It was stated that the HEA would monitor ongoing implementation in this regard and would request an update from each HEI in due course. Therefore, we now invite you to complete the table overleaf.

Please submit this information to grantpayments@hea.ie no later than close of business on Friday 13th April 2018.

Survey of Chaplaincy Services (2018 Update)	
Institution: Maynooth University	Response
a) Current arrangements for chaplaincy services in the institution	Chaplaincy Service provided under a Service Agreement with the RC Archdiocese of Dublin. The Chaplaincy has been reduced to one full time post.
b) Number of Chaplains engaged/employed in the institution	1 lay chaplain (Roman Catholic)
c) Costs attached to the provision of chaplaincy services for the 2016/17 academic year (or other available information)	Total cost for 2017/2018: €53,653.99
d) Source of Funding for posts (details to be broken down by denomination)	Funded from university funds.
Progress in Implementing Recommendations arising from 2015 Review of Chaplaincy Services in the HE Sector	
1. Describe how the institution ensures value-for-money for any expenditure on chaplaincy services and monitors and evaluates the use, value and impact of these services from a student perspective.	The Chaplaincy Service is monitored and reviewed in the same manner as all other student support services, which includes the collection and review of key Service data to ensure inclusive provision of services, review of budget performance and expenditure, regular review of Service plan, etc.
2. Outline how the institution ensures that chaplaincy and other support services are available to students of all faiths in keeping with responsibilities under the Irish Constitution, including consideration of the use of lay chaplains.	Chaplaincy is open to students of all faiths and none. This is reflected in the promotional material, and in the practice. The published Job Specification sets out the requirement that the chaplain provides a pastoral care service to all students, irrespective of faith background. The Chaplain is a lay person.
3. Confirm that the institution ensures that there is no discrimination between the appointment of lay and clerical chaplains.	Confirmed. The current chaplain is a lay person appointed following a competitive process.
4. Detail how public-sector appointment criteria and procurement guidelines are followed in the process of providing chaplaincy services.	The University has entered into a 2-year Service Agreement (commencing Oct. 2017) with the RC Archdiocese of Dublin, who is the employer of the chaplain.
5. Note any 'legacy' arrangements that did not involve a formal process of appointment or procurement in line with public-sector rules that have been rectified since 2015.	Historically, there were two chaplains employed by the university, who were selected by the Archbishop of Dublin. This is not consistent with normal recruitment practices, and has now been rectified. One of the posts has been replaced with a student support officer, employed by the university. The second post

	has been replaced by a chaplain, employed by the Archdiocese of Dublin, and provided to the university through a contract of service.
6. Set out how the agreements or contracts in place ensure that the requirements of the service are delivered with adequate accountability arrangements.	Accountability arrangements (<i>e.g. quarterly reviews, annual report, planning of service provision, reviews of specific cases, etc.</i>) are included in both the Service contract and the published Job Specification.
7. Provide any other comments/observations in relation to the role of the Chaplain(s) in the institution.	