

## 2018 Chaplaincy Services Review

Following the survey of chaplaincy services in 2015, the HEA wrote to all HEIs (on 21 July 2016), requesting that institutions:

- ✓ Ensure value-for-money for any expenditure on chaplaincy services and regularly monitor and evaluate the use, value and impact of these services from a student perspective.
- ✓ Ensure that chaplaincy and other support services are available to students of all faiths in keeping with their responsibilities under the Irish Constitution and that the use of lay chaplains could be considered as a means to address that.
- ✓ Ensure that there is no discrimination between the appointment of lay and clerical chaplains.
- ✓ Ensure that public-sector appointment criteria and procurement guidelines are followed in the process of providing chaplaincy services.
- ✓ Address any with 'legacy' arrangements in place which did not involve a formal process of appointment or procurement in line with public-sector rules or guidelines should seek to do so as a matter of priority within the next 12 months.
- ✓ Ensure that there are robust agreements or contracts in place with chaplaincy services that clearly set out their services and responsibilities to the entire student base and accountability arrangements for delivering on this remit.

It was stated that the HEA would monitor ongoing implementation in this regard and would request an update from each HEI in due course. Therefore, we now invite you to complete the table overleaf.

**Please submit this information to [grantpayments@hea.ie](mailto:grantpayments@hea.ie) no later than close of business on Friday 13<sup>th</sup> April 2018.**

| <b>Survey of Chaplaincy Services (2018 Update)</b>  |   |      |        |  |           |   |           |  |            |   |            |  |            |  |            |  |           |   |           |  |                   |
|---|---|------|--------|--|-----------|---|-----------|--|------------|---|------------|--|------------|--|------------|--|-----------|---|-----------|--|-------------------|
| <b>Institution: Letterkenny Institute of Technology</b>   | <b>Response</b>   |      |        |  |           |   |           |  |            |   |            |  |            |  |            |  |           |   |           |  |                   |
| a) Current arrangements for chaplaincy services in the institution  | Contract For services arrangement with 3 local sole providers, i.e. 3 main denominations  |      |        |  |           |   |           |  |            |   |            |  |            |  |            |  |           |   |           |  |                   |
| b) Number of Chaplains engaged/employed in the institution  | 3, 1 full time, 2 part-time   |      |        |  |           |   |           |  |            |   |            |  |            |  |            |  |           |   |           |  |                   |
| c) Costs attached to the provision of chaplaincy services for the 2016/17 academic year (or other available information)  | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Text</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>Provision of Church of Ireland Chaplaincy Services - Sept - Dec 2016</td> <td style="text-align: right;">€4,500.00</td> </tr> <tr> <td>Provision of Church of Ireland Chaplaincy Services JAN - JUN 2017 -</td> <td style="text-align: right;">€4,500.00</td> </tr> <tr> <td>Catholic Chaplaincy Services September to November 2016.</td> <td style="text-align: right;">€12,500.00</td> </tr> <tr> <td>Services of Catholic Chaplain 2nd Qtr - December 2016 - February 2017</td> <td style="text-align: right;">€12,500.00</td> </tr> <tr> <td>Catholic Chaplain Services Services quarterly - - March - May 17 -</td> <td style="text-align: right;">€12,500.00</td> </tr> <tr> <td>Catholic Chaplain Services quarterly - - June - Aug 17 -</td> <td style="text-align: right;">€12,500.00</td> </tr> <tr> <td>Chaplaincy duties January to June 2017 -</td> <td style="text-align: right;">€4,500.00</td> </tr> <tr> <td>Presbyterian chaplaincy services to LYIT - Sept - Dec 2016 22-12-2016</td> <td style="text-align: right;">€4,500.00</td> </tr> <tr> <td></td> <td style="text-align: right;"><b>€68,000.00</b></td> </tr> </tbody> </table> | Text | Amount | Provision of Church of Ireland Chaplaincy Services - Sept - Dec 2016 | €4,500.00 | Provision of Church of Ireland Chaplaincy Services JAN - JUN 2017 - | €4,500.00 | Catholic Chaplaincy Services September to November 2016. | €12,500.00 | Services of Catholic Chaplain 2nd Qtr - December 2016 - February 2017 | €12,500.00 | Catholic Chaplain Services Services quarterly - - March - May 17 - | €12,500.00 | Catholic Chaplain Services quarterly - - June - Aug 17 - | €12,500.00 | Chaplaincy duties January to June 2017 - | €4,500.00 | Presbyterian chaplaincy services to LYIT - Sept - Dec 2016 22-12-2016 | €4,500.00 |  | <b>€68,000.00</b> |
| Text  | Amount  |      |        |  |           |   |           |  |            |   |            |  |            |  |            |  |           |   |           |  |                   |
| Provision of Church of Ireland Chaplaincy Services - Sept - Dec 2016  | €4,500.00   |      |        |  |           |   |           |  |            |   |            |  |            |  |            |  |           |   |           |  |                   |
| Provision of Church of Ireland Chaplaincy Services JAN - JUN 2017 -   | €4,500.00   |      |        |  |           |   |           |  |            |   |            |  |            |  |            |  |           |   |           |  |                   |
| Catholic Chaplaincy Services September to November 2016.  | €12,500.00  |      |        |  |           |   |           |  |            |   |            |  |            |  |            |  |           |   |           |  |                   |
| Services of Catholic Chaplain 2nd Qtr - December 2016 - February 2017   | €12,500.00  |      |        |  |           |   |           |  |            |   |            |  |            |  |            |  |           |   |           |  |                   |
| Catholic Chaplain Services Services quarterly - - March - May 17 -  | €12,500.00  |      |        |  |           |   |           |  |            |   |            |  |            |  |            |  |           |   |           |  |                   |
| Catholic Chaplain Services quarterly - - June - Aug 17 -  | €12,500.00  |      |        |  |           |   |           |  |            |   |            |  |            |  |            |  |           |   |           |  |                   |
| Chaplaincy duties January to June 2017 -  | €4,500.00   |      |        |  |           |   |           |  |            |   |            |  |            |  |            |  |           |   |           |  |                   |
| Presbyterian chaplaincy services to LYIT - Sept - Dec 2016 22-12-2016   | €4,500.00   |      |        |  |           |   |           |  |            |   |            |  |            |  |            |  |           |   |           |  |                   |
|   | <b>€68,000.00</b>   |      |        |  |           |   |           |  |            |   |            |  |            |  |            |  |           |   |           |  |                   |
| d) Source of Funding for posts (details to be broken down by denomination)  | College funds   |      |        |  |           |   |           |  |            |   |            |  |            |  |            |  |           |   |           |  |                   |
| <b>Progress in Implementing Recommendations arising from 2015 Review of Chaplaincy Services in the HE Sector</b>  |   |      |        |  |           |   |           |  |            |   |            |  |            |  |            |  |           |   |           |  |                   |
| 1. Describe how the institution ensures value-for-money for any expenditure on chaplaincy services and monitors and evaluates the use, value and impact of these services from a student perspective.   | Attempted to ensure three main denominations of feeder schools in catchment area were represented appropriately represented.  |      |        |  |           |   |           |  |            |   |            |  |            |  |            |  |           |   |           |  |                   |
| 2. Outline how the institution ensures that chaplaincy and other support services are available to students of all faiths in keeping with responsibilities under the Irish Constitution, including consideration of the use of lay chaplains. | Oratory space is designated as place open to student of all denominations and of none. We do not have any lay Chaplains   |      |        |  |           |   |           |  |            |   |            |  |            |  |            |  |           |   |           |  |                   |
| 3. Confirm that the institution ensures that there is no discrimination between the appointment of lay and clerical chaplains.  | We do not appoint any staff, lay or religions, on a contract of services basis. Those acting as   |      |        |  |           |   |           |  |            |   |            |  |            |  |            |  |           |   |           |  |                   |

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|   | chaplains are not direct employees of the college.   |
| 4. Detail how public-sector appointment criteria and procurement guidelines are followed in the process of providing chaplaincy services.                                   | For each of the three main denominations in our catchment area there is a sole provider. i.e. there is only one Roman Catholic Church Institution One Church of Ireland institution and one Presbyterian Authority. We have had no request from student of any other denomination for chaplaincy services.   |
| 5. Note any 'legacy' arrangements that did not involve a formal process of appointment or procurement in line with public-sector rules that have been rectified since 2015. | The Legacy arrangement was that there used to be a full time post at a grade analogous to that of college teacher. This was filled by a nominee of the bishop. This situation was rectified pre 2015 when the final nominee retired. We no longer have a college teacher post. Current Chaplains are not employees of the college, they are service provides on a contract for services basis  |
| 6. Set out how the agreements or contracts in place ensure that the requirements of the service are delivered with adequate accountability arrangements.                    | The chaplains are accountable to the Student Services Manager and provide input to the annual report from this area.   |
| 7. Provide any other comments/observations in relation to the role of the Chaplain(s) in the institution.   | The Chaplains work well together. They are visible on campus and, besides providing specifically religious services, also get involved in Charity and student engagement activities. They act as personal confidants and counsellors to students, who choose to avail of them as a listening ear. They are a good resource at time of critical events such a suicide or other forms of bereavement. They work alongside the access office in in dealing with application to the student assistance fund. |