

2018 Chaplaincy Services Review

Following the survey of chaplaincy services in 2015, the HEA wrote to all HEIs (on 21 July 2016), requesting that institutions:

- ✓ Ensure value-for-money for any expenditure on chaplaincy services and regularly monitor and evaluate the use, value and impact of these services from a student perspective.
- ✓ Ensure that chaplaincy and other support services are available to students of all faiths in keeping with their responsibilities under the Irish Constitution and that the use of lay chaplains could be considered as a means to address that.
- ✓ Ensure that there is no discrimination between the appointment of lay and clerical chaplains.
- ✓ Ensure that public-sector appointment criteria and procurement guidelines are followed in the process of providing chaplaincy services.
- ✓ Address any with 'legacy' arrangements in place which did not involve a formal process of appointment or procurement in line with public-sector rules or guidelines should seek to do so as a matter of priority within the next 12 months.
- ✓ Ensure that there are robust agreements or contracts in place with chaplaincy services that clearly set out their services and responsibilities to the entire student base and accountability arrangements for delivering on this remit.

It was stated that the HEA would monitor ongoing implementation in this regard and would request an update from each HEI in due course. Therefore, we now invite you to complete the table overleaf.

Please submit this information to grantpayments@hea.ie no later than close of business on Friday 13th April 2018.

Survey of Chaplaincy Services (2018 Update)	
Institution: <i>[insert Institution name here]</i>	Response
a) Current arrangements for chaplaincy services in the institution	<p>Memorandum of Understanding between the Bishop of Kerry and the Institute to provide full time chaplaincy services to the Institute including:</p> <ul style="list-style-type: none"> - Pastoral care of students & staff regardless of religious denomination; - Other duties as assigned from time to time. <p>The Institute also has the services of a Church of Ireland Minister available to it if required.</p>
b) Number of Chaplains engaged/employed in the institution	<p>One full time chaplain.</p> <p>The services of one Church of Ireland chaplain available on request.</p>
c) Costs attached to the provision of chaplaincy services for the 2016/17 academic year (or other available information)	€44,636
d) Source of Funding for posts (details to be broken down by denomination)	Student Capitation Fund
Progress in Implementing Recommendations arising from 2015 Review of Chaplaincy Services in the HE Sector	
1. Describe how the institution ensures value-for-money for any expenditure on chaplaincy services and monitors and evaluates the use, value and impact of these services from a student perspective.	<p>The chaplain is available on call 24 hours per day for the academic year. He does not claim travel expenses for travel incurred. He has a presence on both campi. The pastoral service is offered to all students as a pastoral role regardless of faith.</p> <p>The chaplain has a significant role in student financial support and all decisions in this regard are reviewed by and made with the agreement of the AASAM.</p> <p>A annual report is completed at the end of each academic year.</p>
2. Outline how the institution ensures that chaplaincy and other support services are available to students of all faiths in keeping with responsibilities under the Irish Constitution, including consideration of the use of lay chaplains.	The pastoral service is offered to all students as a pastoral role regardless of faith.
3. Confirm that the institution ensures that there is no discrimination between the appointment of lay and clerical chaplains.	The Institute currently operates the service through a memorandum of understanding with the Bishop of Kerry.

<p>4. Detail how public-sector appointment criteria and procurement guidelines are followed in the process of providing chaplaincy services.</p>	<p>The Institute currently operates the service through a memorandum of understanding with the Bishop of Kerry.</p>
<p>5. Note any 'legacy' arrangements that did not involve a formal process of appointment or procurement in line with public-sector rules that have been rectified since 2015.</p>	<p>Chaplain is not an employee of the Institute.</p>
<p>6. Set out how the agreements or contracts in place ensure that the requirements of the service are delivered with adequate accountability arrangements.</p>	<p>The memorandum of understanding sets out the chaplain duties and accountabilities.</p>
<p>7. Provide any other comments/observations in relation to the role of the Chaplain(s) in the institution.</p>	