

## 2018 Chaplaincy Services Review

Following the survey of chaplaincy services in 2015, the HEA wrote to all HEIs (on 21 July 2016), requesting that institutions:

- ✓ Ensure value-for-money for any expenditure on chaplaincy services and regularly monitor and evaluate the use, value and impact of these services from a student perspective.
- ✓ Ensure that chaplaincy and other support services are available to students of all faiths in keeping with their responsibilities under the Irish Constitution and that the use of lay chaplains could be considered as a means to address that.
- ✓ Ensure that there is no discrimination between the appointment of lay and clerical chaplains.
- ✓ Ensure that public-sector appointment criteria and procurement guidelines are followed in the process of providing chaplaincy services.
- ✓ Address any with 'legacy' arrangements in place which did not involve a formal process of appointment or procurement in line with public-sector rules or guidelines should seek to do so as a matter of priority within the next 12 months.
- ✓ Ensure that there are robust agreements or contracts in place with chaplaincy services that clearly set out their services and responsibilities to the entire student base and accountability arrangements for delivering on this remit.

It was stated that the HEA would monitor ongoing implementation in this regard and would request an update from each HEI in due course. Therefore, we now invite you to complete the table overleaf.

**Please submit this information to [grantpayments@hea.ie](mailto:grantpayments@hea.ie) no later than close of business on Friday 13<sup>th</sup> April 2018.**

<b>Survey of Chaplaincy Services (2018 Update)</b>	
<b>Institution: <i>IT SLIGO</i></b>	<b>Response</b>
a) Current arrangements for chaplaincy services in the institution	Our Pastoral Care Services are provided by the Diocese of Elphin following a successful bid under an open tendering process conducted in September 2016.
b) Number of Chaplains engaged/employed in the institution	1 full-time lay chaplain who arranges for the services of a RC priest and COI priest as required during the Academic Year. Holiday cover is provided by them.
c) Costs attached to the provision of chaplaincy services for the 2016/17 academic year (or other available information)	€55,000.00
d) Source of Funding for posts (details to be broken down by denomination)	2016/2017 Pastoral Care Services: €40,800 For specific religious services: RC: €12,700.00 (including holiday cover) COI: €1,500.00
<b>Progress in Implementing Recommendations arising from 2015 Review of Chaplaincy Services in the HE Sector</b>	
1. Describe how the institution ensures value-for-money for any expenditure on chaplaincy services and monitors and evaluates the use, value and impact of these services from a student perspective.	Pastoral Care Services are available to all students - those of all faiths and none. All expenditure must be approved in line with Institute Procedures. An Annual Report is submitted to Management each year at the end of term.
2. Outline how the institution ensures that chaplaincy and other support services are available to students of all faiths in keeping with responsibilities under the Irish Constitution, including consideration of the use of lay chaplains.	A lay Chaplain delivers our Pastoral Care Services. There are activities, such as the Institute Choir, open to all students. A Quiet Room/Sanctuary is available to all students/staff and used by the different faith groups for services & prayer. All support services are available to all irrespective of faith tradition.
3. Confirm that the institution ensures that there is no discrimination between the appointment of lay and clerical chaplains.	Yes. The Institute held an open competition for the procurement of Pastoral Care Services.
4. Detail how public-sector appointment criteria and procurement guidelines are followed in the process of providing chaplaincy services.	The Institute held an open competition for the procurement of Pastoral Care Services.
5. Note any 'legacy' arrangements that did not involve a formal process of appointment or procurement in line with public-sector rules that have been rectified since 2015.	None.
6. Set out how the agreements or contracts in place ensure that the	The Pastoral Care Services required were set out in the original Request for Tender

<p>requirements of the service are delivered with adequate accountability arrangements.</p>	<p>document. The chaplain reports to the Student Affairs Manager. An annual plan of activities is agreed and an annual report is submitted to Management.</p>
<p>7. Provide any other comments/observations in relation to the role of the Chaplain(s) in the institution.</p>	<p>Open door policy. No discrimination made between students. The need of the student is the priority. Students &amp; families of students really appreciate the Service at times when they experience traumatic events in their lives such as illness and bereavement.</p>